

2023-24 Cuero ISD Annual Device Agreement

[One form per Child]

This Annual Device Insurance Agreement covers a chromebook owned by Cuero ISD and assigned to my child. Cuero ISD will provide a Chromebook to Students in grades 7 through 12 for use at school and at home. The students will bring this same device with them to all their classes.

Cuero ISD recommends the "optional device insurance" to provide parents the peace of mind of knowing they will not be burdened with large out of pocket expenses for uncovered repairs, replacement, or loss. The district has created a self-insurance fund to offset the cost of repairs, maintenance, and device replacements.

Parents, please choose **ONE** of the three options below:

Returning Student

_____ My child **HAS** a chromebook already and is just opting in/out for insurance on the device for the 2023-24 school year.

New Student

_____ My child will check out a Chromebook for use at school and home.

_____ My child will check out a Chromebook for use ONLY at school. The Chromebook will be checked out before the school day begins and checked in after school each day. **The Chromebook will NOT go home with my child.**

Parents, please choose **ONE** of the two options (A or B):

(see descriptions of options on next page)

_____ Option A: Accept Insurance

_____ Option B: Decline Insurance

Please PRINT student's first name, last name, grade level for 2023-24:

First Name: _____ **Last Name:** _____ **Grade:** _____

I have read and agree to this Device Agreement:

Student Signature _____
Date

Printed Parent/Guardian Name: _____

I have read and agree to this Device Agreement:

Parent/Guardian Signature _____
Date

Cash: ___ **Check:** ___ **Money Order:** ___ **EH:** ___ **Date Paid:** _____ **TOTAL: \$** _____

	Option A - Accept Insurance	Option B - Decline Insurance
FEES	<p>\$20 per school year - after Jan. 1, prorated 50% (\$10), after April 1, prorated 75% (\$5)</p> <p>Multi Child Discount for students living in the same household under the care of the same parent/guardian: \$20 1st child \$15 2nd child each additional child \$10</p> <p>Families with economic hardships may apply for assistance by filling out the Income form.</p> <p>Premiums are <u>not</u> refundable. If a student leaves the district and premiums have been paid, the premium will be re-applied if the student re-enrolls during the <u>same</u> school year.</p>	<p>No premium - If Option A is not selected then Option B goes into effect by default.</p> <p>Those selecting this option are subject to standard repair or replacement costs.</p>
COVERAGE	<p>The District agrees to keep the device in good repair and operating condition. Normal and reasonable wear and tear are expected.</p> <p>Option A - Insurance</p> <p>Accidental damage - First incident per school year is fully covered, 2nd incident will have a \$15 repair fee. Additional incidents are not covered and parents will be responsible for the full cost of the repair or replacement.</p> <p>The power cord and case are <u>NOT</u> covered by Insurance. Lost power cord for HP: \$20 Lost power cord for Dell: \$35 Lost or Damaged Case: \$24(No Case On Dell ChromeBooks) Lost or Stolen device – \$25 co-pay (copy of a filed police report must be provided). One incident per school year, additional incidents will be charged the replacement cost for the device.</p> <p>Manufacturer defect or malfunction covered fully.</p>	<p>The District agrees to keep the device in good repair and operating condition. Normal and reasonable wear and tear are expected.</p> <p>Manufacturer defects or malfunction</p> <p>Option B - Decline Insurance</p>

	Option A - Accept Insurance	Option B - Decline Insurance
WHAT IS NOT COVERED	<p>Abuse, intentional damage, damage due to negligence (ex. liquid spill).</p> <p>Damage incurred while not properly secured in the case. Dell Chromebook devices DO NOT have a case.</p> <p>Incidents in excess of the covered number of incidents will be charged at actual repair cost or device replacement cost.</p> <p>Parents who elect the insurance option are responsible for the standard repair or replacement costs for the “not covered” incidents listed above in this section. See below for costs.</p>	<p>Damage beyond normal and reasonable wear and tear.</p> <p>Examples: cracked or damaged screen, not working due to dropping or spilled liquid, damage to keyboard, etc.</p> <p>Lost or stolen device</p> <p>Parents are responsible for the full repair or replacement costs for any “not covered” situations. See the “costs for damages <u>without</u> insurance” to determine assessment of fees associated with damages.</p>
LIST OF REPAIR AND REPLACEMENT COSTS	<p>INSURED:</p> <ol style="list-style-type: none"> 1. Total replacement if lost or stolen with police report: \$25 first incident; \$290 for HP & Dell 3100 or \$390 for a Dell 3110 for each additional incident 2. No cost for the first incident; \$15 repair fee for the second and <u>full repair costs</u> for additional incidents(after second). 3. Power cord: HP \$20 Dell \$35 (not covered by insurance) 4. Case: \$24 (not covered by insurance/No Case On Dell ChromeBooks) 	<p>NON-INSURED:</p> <ol style="list-style-type: none"> 1. Total replacement for HP and Dell 3100: \$290 or Dell 3110: \$390 2. Cracked or damaged screen: \$60 3. Damaged keyboard/touchpad: \$60 4. Damaged keyboard: \$50 5. Other repairs at actual cost 6. Power cord: HP \$20 Dell \$35 7. Case: \$24 (No Case On Dell ChromeBooks)

Overview

The 1:1 Chromebook program will allow students in grades 7-12 to check out a Cuero ISD Chromebook for use at school and home.

What is a Chromebook

Chromebooks are laptop computers that run ChromeOS, an operating system developed and maintained by Google that is essentially just the Chrome web browser. We are currently utilizing the HP Chromebook 11 G8 EE. The Chromebook will allow students to use Google Docs, Sheets and Slides for coursework, access to the internet and file storage in the cloud.

What is issued to the student

Each student in grades 7-12 may check out a Chromebook along with a power adapter, cord, and a protective case. The Chromebook and its accessories are the property of Cuero ISD and are checked out through the campus library system.

Chromebook Checkout

Parents/Students will be notified before school starts with the dates/times for checkout. Before a Chromebook is checked out to a student, both parent/guardian and student must sign the device agreement form and have the option to purchase annual insurance.

Training

Students will be trained on how to use the Chromebook by their teachers. Training videos will also be available on the school website under the Student tab.

Parent/Guardian Responsibilities

Cuero ISD makes every effort to equip parents/guardians with the necessary tools and information to ensure safe use of the Chromebooks in the home. The device will be checked out to the student until he/she graduates or withdraws from Cuero ISD. Responsibilities assumed by the parent/guardian:

- Ensure student is bringing the Chromebook to school every day fully charged.
- Ensure student is caring for the Chromebook in a manner that protects the device from damage.
- Ensure that the school is notified of loss or damage following the procedures outlined in the document
- Monitor student use of the Chromebook at home and away from school. Being present and involved is the best way to keep students safe and on task.
- Develop a set of rules for Chromebook use at home. Only allow use in a common area of the home.
- Avoid leaving the Chromebook in extreme heat or cold.
- Ensure that the case remains on the Chromebook at all times

Be aware that the Internet content will be filtered by the Cuero ISD content filter at all times (at school and away from school). CISD makes every attempt to filter and block inappropriate material. Monitoring student activity is key. Students have no expectation of confidentiality or privacy with respect to the usage or content of the device.

Using Your Chromebook

The Chromebook is intended for use at school each and every day. Students are responsible for bringing their device to all classes. While in class, students are expected to comply with all school rules, policies, and teacher directives when using their devices.

If a student leaves the Chromebook at home, he/she is still accountable and responsible for turning in all coursework, completed in the required time frame. If a student repeatedly leaves the Chromebook at home, they may be subject to disciplinary consequences.

Students are encouraged to use their Chromebooks at home. A wi-fi internet connection will be required for the majority of Chromebook use, however, some applications can be used while not connected to the Internet. Cuero ISD is not supplying internet hotspots for home use. Printing from the Chromebooks is not supported.

Student Responsibilities

- Students are to handle the device with appropriate care and use reasonable precautions to protect and maintain the device.
- Bring the Chromebook to school every day fully charged. Chromebooks should be charged nightly.
- Do not place food and/or liquids near the device.
- Do not stack heavy objects on top of the device (ex. textbooks). Use caution if placing in a backpack with heavy books.
- Do not write, draw or place stickers on the device or case.
- Do not expose the device to direct sunlight, extreme temperatures, or leave in a vehicle or any other unsecured place.
- Do not obstruct the device's vents, and do not place the device on surfaces such as paper or carpet while it is turned on.
- When walking from class to class, the device must be properly closed and secured.
- Do not apply pressure to the screen, even when cleaning.
- Do not poke the screen with anything.
- Do not place anything on the keyboard before closing (ex. papers, pens, paper clips, etc.).
- The Student Responsible Use Technology Agreement (RUTA) is applicable to all use of this or any other district device, network, or system. The RUTA is included in the student handbook.
- Use of a device is a privilege that can be ended and this agreement terminated at any time at the recommendation of campus administration. In the event of termination, the device fee will not be reimbursed.
- Only use a clean, **dry** cloth to clean your chromebook.
- This device will be checked out to you until you graduate or withdraw from CISD - take really good care of it!!

Checking In Devices

- Students will keep the device over the summer break.
- If a student withdraws during summer break, either email helpdesk@cueroisd.org or contact the campus office to set up a time to turn in your device.
- If a student withdraws during the school year, turn in the device and its accessories to the campus office.
- If a student is expelled, turn in the device and its accessories to the campus office.
- Failure to return the device will be considered theft of District property.
- Additional fees may apply, if the device is returned damaged or with missing accessories.

Help with your Device

- Helpful videos and frequently asked questions can be found under the Digital Resources tab on the school website at cueroisd.org.
- Email the Help Desk at helpdesk@cueroisd.org
- Device must be brought only to District personnel for any repairs or troubleshooting.
- If a device is lost or stolen, email the helpdesk and complete a police report within 3 days of loss.
- District issued devices are configured to work only with District provided logons and are re-enrolled to the District management systems even if wiped.
- The District has the right at any time to request a visual inspection of the equipment or to work on the device if needed.