

DISCIPLINE MANAGEMENT PLAN

The classroom teacher can successfully manage many behaviors. There will be immediate and consistent intervention of any behavior that interferes with an orderly classroom environment or the orderly operation of the school. The teacher and principal will maintain a record of offenses and disciplinary actions. Parents will be notified. When students are written up, a copy will be given to the student.

<p>STANDARD SCHOOL RULES</p> <ul style="list-style-type: none"> • Follow the directions of the staff • Observe classroom courtesy (Respect others) • Bring necessary books and supplies to class • Participate in the objectives of classroom instruction (No disruptions) • Attend class on time • Follow classroom rules • No gum chewing allowed 		
<p>LEVEL I offenses are those offenses which are generally corrected under the direction of the teacher. Level I offenses are not limited to only those listed. Good judgment must be employed to assure an orderly environment. Other infractions that negatively affect the teaching-learning process may be included. <i>Repeated violations shall result in a more severe response including movement to Level II.</i></p>		
LEVEL	OFFENSES	CONSEQUENCES
I	<ul style="list-style-type: none"> • Violation of posted/standard classroom/school rules • Violation of staff directive • Scuffling or running in the classroom or building (horseplay) • Dress Code Violations (fixable) • PDA-Public Display of Affection (minor) • Excessive tardies 	<ul style="list-style-type: none"> • Private discussion of behavior • Verbal correction • Counseling • Parent conference • Withdrawal of privileges • Movement of student to another seat • D-Hall (teacher-held) • Self Reflection
<p>When the student fails to correct the inappropriate behavior after reasonable Level I consequences have been assigned, the staff may refer the students to the principal. The staff may refer a student immediately for severe disruptions.</p>		
<p>Level II offenses include persistent repetition of Level I offenses and other offenses in the classroom and on the campus that require administrator intervention. The disciplinary action will depend on the offense, previous actions and the seriousness of misbehavior.</p>		
LEVEL	OFFENSES	CONSEQUENCES
II	<ul style="list-style-type: none"> • Violations of parking lot infractions • Continued violation of school rules • Lying 	<ul style="list-style-type: none"> • In School and Out of School Suspension • Corporal punishment- counts as an administrative D-Hall

	<ul style="list-style-type: none"> • Cheating • Repeated Level I offenses • Cafeteria disturbance • Misbehavior at school sponsored events • Theft of another's property of minor value up to \$5.00 value • Minor damage to the property of others up to \$5.00 value • Tobacco violation • Truancy • Dress code violation • Purposeful use of profane or abusive language • Leaving school grounds • Out of assigned areas on school property • Insubordination • Inappropriate remarks about or to another student • Violation of cell phone rules • Possession of prohibited items • PDA-Public Display Affection (major) • Excessive tardies 	<ul style="list-style-type: none"> • Withdrawal of privileges • Parent conference • Restitution of damages • Administrative D-Hall • Removal to Principal's D-Hall • Removal to the alternative campus • Law enforcement referral • Counseling with school counselors • Saturday Detention • Boot Camp
<p><i>*Level II offenses are not limited to only those listed above.</i></p>		

<p>Level III</p>		
<p>Continued misbehavior could result in the assignment of more severe discipline action, including permanent removal from classes. Serious offenses include but are not limited to those listed below. Persistent misbehavior shall be defined as two or more referrals from Level II.</p>		
LEVEL	OFFENSES	CONSEQUENCES
<p>III</p>	<ul style="list-style-type: none"> • Theft exceeding \$5.00 • Vandalism of property in which damage exceeds \$5.00 • Fighting- hitting, kicking, biting (one or more students) • Bullying • Threatening or intimidating other individuals, purposefully agitating another • See <i>Student Code of Conduct</i> for listing of offenses requiring mandatory place in and Alternative Education Program (AEP) • Excessive tardies 	<ul style="list-style-type: none"> • In School and Out of School Suspension • Principal's D-Hall • Suspension from school for up to three (3) days • Assignment to the alternative campus (DAEP) • Corporal punishment with parental consent • Boot Camp • Saturday Detention

<i>*Level III offenses are not limited to only those listed above.</i>		
LEVEL	OFFENSES	CONSEQUENCES
IV	<ul style="list-style-type: none"> • Finding of incorrigible conduct • See <i>Student Code of Conduct</i> for listing of offenses requiring mandatory expulsion 	<ul style="list-style-type: none"> • Expulsion • Long-term placement in DAEP

Any subsequent offenses will result in principal's D-Hall (OFI). D-Hall offenses do not have to be in any specific order. Punishment will be assigned appropriately for the misbehavior. Students may have a principal's D-Hall assignment before having an administrative D-Hall if that is the appropriate punishment for the misbehavior. After three Principal's D-hall/after school (OFI) sessions, students may be placed in DAEP for the next administrative level offense.

GENERAL GUIDELINES

When imposing discipline, District personnel shall adhere to the following general guidelines:

1. Discipline shall be administered when necessary to protect students, school employees, or property and maintain essential order and discipline.
2. Students shall be treated fairly and equitably. Discipline shall be based on a careful assessment of the circumstances of each case. Factors to consider shall include:
 - a) The seriousness of the offense;
 - b) The student's age;
 - c) The frequency of misconduct;
 - d) The student's attitude;
 - e) The potential effect of the misconduct on the school environment;
 - f) Requirements of Chapter 37 of the Education Code; and
 - g) The *Student Code of Conduct* adopted by the Board.

STUDENT CODE OF CONDUCT

The *Student Code of Conduct* containing information regarding student discipline shall be distributed at the beginning of the school year to students and parents, teachers, and administrators. The *Student Code of Conduct* shall be provided also to newly hired professional employees, newly enrolled students, and any other person on request.

REVISIONS

Revisions to the *Student Code of Conduct* during the year shall be communicated promptly to students and parents, teachers, and administrators and shall also be posted on campus.

'PARENTS' DEFINED

Throughout the *Student Code of Conduct* and discipline policies, the term “parents” includes the single parent, legal guardian, or person having lawful control of the child.

DETENTION

For minor infractions of the *Student Code of Conduct* or campus or classroom rules, teachers or administrators may detain students after school hours on one or more days, as provided by the discipline management program and/or *Student Code of Conduct*. Before being assigned to detention, a student shall be informed of the behavior that allegedly constitutes the violation, and shall be given an opportunity to explain his or her version of the incident. The period of time for which a student is assigned to detention shall be used for educational purposes.

DISRUPTIONS OF SCHOOL OPERATIONS

Disruptions of school operations are not tolerated and may constitute a misdemeanor offense. As identified by law, disruptions include the following:

- Interference with the movement of people at an exit, entrance, or hallway of a district building without authorization from an administrator.
- Interference with an authorized activity by seizing control of all or part of a building.
- Use of force, violence, or threats in an attempt to prevent participation in an authorized assembly.
- Use of force, violence, or threats to cause disruption during an assembly.
- Interference with the movement of people at an exit or an entrance to district property.
- Use of force, violence, or threats in an attempt to prevent people from entering or leaving district property without authorization from an administrator.
- Disruption of classes or other school activities while on district property or on public property that is within 500 feet of district property. Class disruption includes making loud noises; trying to entice a student away from, or to prevent a student from attending, a required class or activity; and entering a classroom without authorization and disrupting the activity with loud or profane language or any misconduct.
- Interference with the transportation of students in vehicles owned or operated by the district.

RADIOS, CD PLAYERS, OTHER ELECTRONIC DEVICES AND GAMES, AND CELL PHONES

Any disciplinary action will be in accordance with the *Student Code of Conduct* and may include confiscation of the device. The school may charge the owner for the release of certain telecommunications devices.

Confiscated telecommunications devices that are not retrieved by the student or student’s parents will be disposed of after the notice required by law. [See policy FNCE.]

Any disciplinary action will be in accordance with the *Student Code of Conduct*. The district will not be responsible for damaged, lost, or stolen telecommunications devices.

Students that have permission from teachers for telecommunications devices in the instructional setting are not eligible for technical support and must adhere to the Technology Responsible Use Guidelines while on school grounds. The school is not liable for the theft or loss of any devices the student brings to school. Classroom instruction or regular duties of staff will not be disrupted to locate lost devices. In addition, the school is not responsible for students who bring their own internet connectivity via air-cards or data-plan on a mobile device.

CUERO HIGH SCHOOL

Students may use personal electronic devices (i.e., electronic readers, laptops, smart phones) in the classroom for educational purposes based solely on teacher approval.

For safety purposes, the District allows CHS students to possess personal cell phones. Personal cell phones and ALL other electronic devices (pagers, radios, CD players, MP3 players, I-Pods, etc.) **must be put away and remain turned off or on silent during the instructional day, including passing periods.** Electronic devices may be used **outside** the campus buildings before school (defined by the first take-up bell of the school day), during lunch, and after school (defined by the last bell of the school day). Continued violations of rules concerning electronic devices may result in charges (not to exceed \$15) and/or retention of the device for the remainder of the school year.

Violating the policy will have the following consequences:

- **1st violation:** Phone/electronic device being confiscated; \$15 return fee to the parent/legal guardian at the end of the school day
- **2nd violation:** Phone/electronic device being confiscated; student assignment of Administrative D-Hall; \$15 return fee to the parent/legal guardian at the end of the school day
- **3rd violation:** Phone/electronic device being confiscated; student assignment of Principal's D-Hall; \$15 return fee to the parent/legal guardian on the final day of the school year

Except for the last day of school, the device will not be returned until the \$15 fee has been paid and the noted detention served. These offenses are cumulative and not for any separate device. Any device that is not included above will be at the administrator's discretion including any offenses exceeding three.

Phones and electronic devices brought to campus will be done so at the student's own risk. No administrative time will be spent searching for stolen, lost or damaged phones/electronic devices.

CUERO JUNIOR HIGH SCHOOL

Students may use personal electronic devices (electronic readers, laptops, smart phones) in the classroom for educational purposes based solely on teacher approval.

Cell phones	Pagers
Radio	CD player
Tape recorder	Camcorder
DVD player	Camera
iPod	MP3 player
Any other electronic device or game	

If any item listed above is heard, or used anywhere on campus, at any time during the school day (7:30 a.m.-3:45 p.m.) or during any after-school programs such as tutoring, etc., **without teacher approval**, the following consequences will result:

- **1st & 2nd violations:** Phone/electronic device being confiscated; student assignment of Administrative D-Hall; \$15 return fee to the parent/legal guardian
- **3rd violation:** Device will be kept until the final day of the school year; student assignment of 2 days Administrative D-Hall; a \$15 return fee to the parent/legal guardian

Except for the last day of school, the device will not be returned until the \$15 fee has been paid and the noted detention served. These offenses are cumulative and not for any separate device. Any device that is not included above will be at the administrator's discretion including any offenses exceeding three.