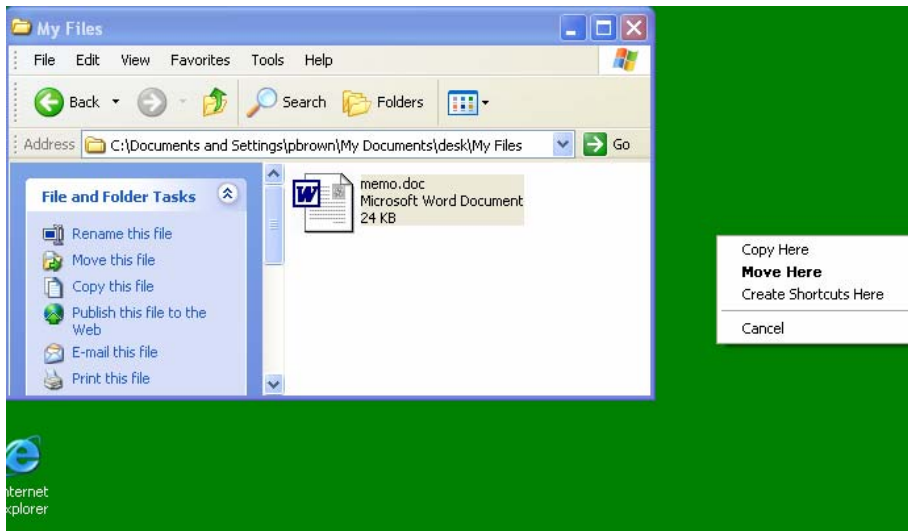
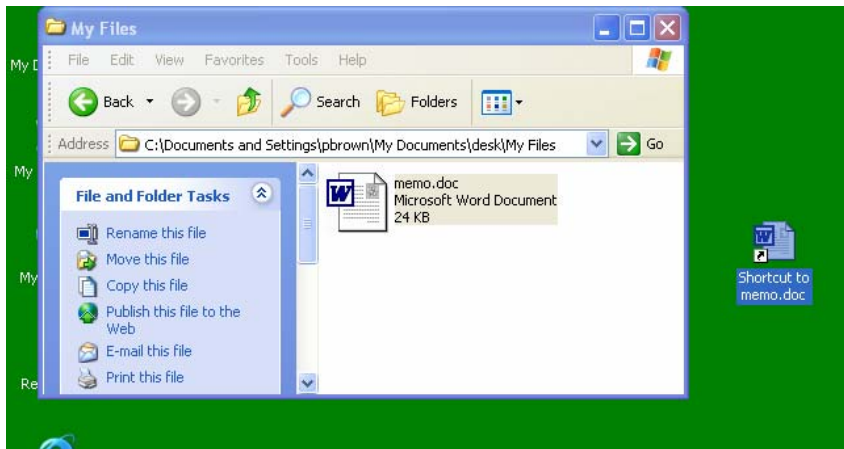


## How to create a shortcut on the desktop:

1. Find the file you want to create a shortcut to.
2. Right-Click AND drag the file to the desktop.
3. Release the right-click.



4. Select "Create shortcut here".



Why create a shortcut??

To get to a file that you use often, quickly.