

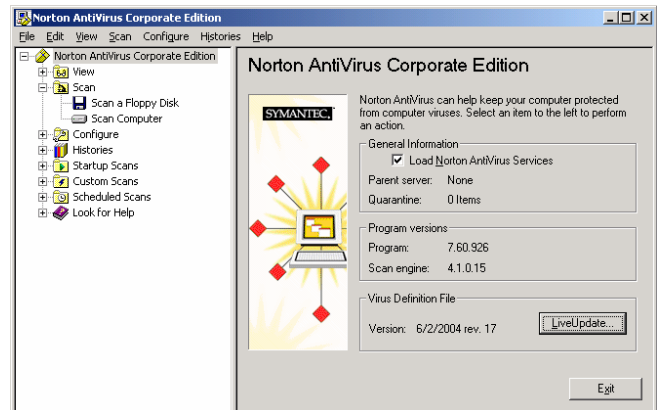
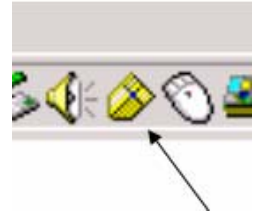
# Norton AntiVirus

Normally we set Norton to run automatically at weekly or monthly intervals depending on the location of the computer and its usage.

If you think that you might have a virus...

To start Norton

- 1 – Look on the system tray for the Norton icon (gold 5 sided object) and double-click
- 2 – Or go to Start – Programs – Norton and select Norton AntiVirus...
- 3 – Or look on your desktop for a Norton icon and double-click



In the lower right corner you will see "Virus Definition File" – look at the date. If it is not recent (within the last week), you will need to run LiveUpdate.

To run LiveUpdate – click on the "LiveUpdate" button, click Next and wait, then click Finish. After you run LiveUpdate, you must exit from Norton completely and then restart Norton again.

Now you are ready to run a virus scan on your computer. On the left side of the window, select Scan Computer, then select "C" on the right side. Sometimes it will show "Local Disk (C:)". Click the SCAN button in the lower right corner and the scan will begin. It can take anywhere from 30 minutes to an hour to run a scan. You need to stay off the computer while the scan is running. When it is complete it will give you a report. If virus are found it will try to clean them. If it cannot clean a virus it will ask you to quarantine it. Exit when you are finished. Contact the Technology Dept. if you have any problems.