

# How to use the Server at Cuero Junior High

Definition of a server: A computer that delivers information and software to other client computers linked by a network.

The server serves the clients (**that's you**).

The following server software is loaded on the Server: **Follett (Library), Accelerated Reader, Star Reading, Plato and Keyboarding.**

To use this server software, the client software must be installed on each networked computer. The client is installed on the teacher and student computers but it is really running off of the server.

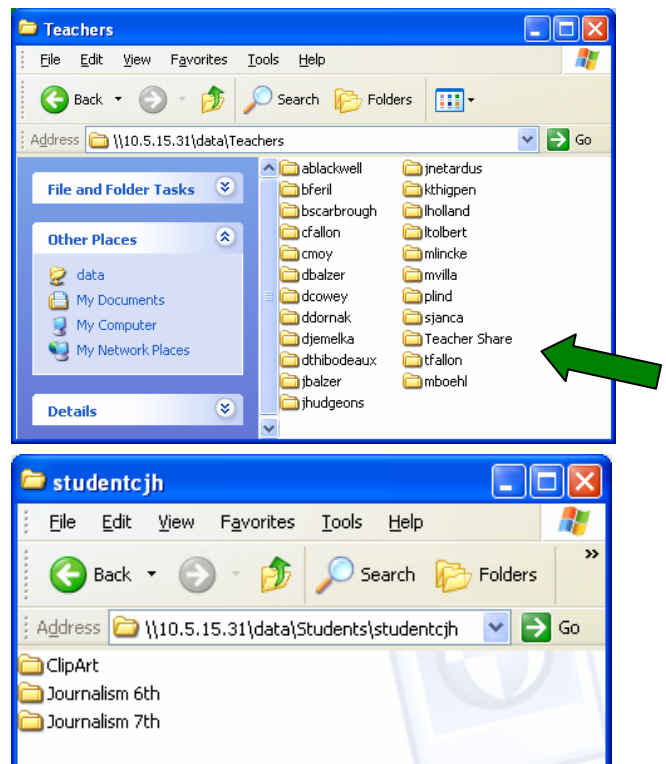
*The server can also serve as a place to store and share your files.*

Each teacher has their **own** folder.

There is also a folder called "Teacher Share" - **all** teachers have access to this folder.

There is also a folder called **studentcjh** that is for student use - teachers also have access to this folder.

Notice: Inside of studentcjh, there are 3 folders so far. You can add folders here. So if you wanted to setup a folder called brown3rd or whatever you want to call it you can. You can put files here that you want your students to have access to.



On your computer desktop there should be a folder called SERVER. Inside of the server folder is 3 links: **studentcjh**, **Teacher Share** and your **teacher** folder. The Teacher Share folder is a place where you can put things you want to share with other teachers.

These shortcuts work just like a folder - you can either drag a file to the shortcut or you can open the file, choose "save as", go to the desktop, SERVER folder and select the desired shortcut.

All of the laptops on the mobile cart have a shortcut to studentcjh.